

AMPHITHEATER COMMITTEE MEETING
MONDAY, SEPTEMBER 12, 2011
7:00 P.M.

The Amphitheater committee met on the above date and time at the Edward Jones Conference Room, 1905 N. Main Street, Rushville. Chairman Mike Pavey called the meeting to order. Members present were: Rick Macy, Carla Sharpe, Jemmy Miller, Mark Sloan, Dale Gardner, Kim Rathz, Cindy Humphrey, Peggy Stout, Sandy Fussner and Cain Grocox.

Old Business:

- 501.C.3 – Heart of Rushville – Operate under their umbrella.
- Trailer – Street Department has completed chair racks.
- Dumpster – Davis Towing prefers chain link style fence.
- Refrigerator – will set in mechanics room.
- Molly Moles – Interview went well. Congratulations Molly on your Scout Award you achieved doing a concert at the Amphitheater.

New Business:

- RFP Timeline – Sharpe reported for Asbury that the RFP's were mailed out on August 26th with a deadline of September 26th. Asbury has heard from David Leonards only, that this time, and he has called saying he would send his proposal in. To date she has not received it as of yet.
- Emergency Plan/Evacuation Plan – Indiana State Fair – Bridges is to work with EMA Director Chuck Kemker to put something together.
- Tent slab – Pavey will flag off area. It was decided to move tent back just a little. Street Department can pour cement any time.
- Plum Creek Christian Church – 9/11 Dedication – Pavey stated he was told there were around 450 people who attended this event. Sharpe stated she attended. Was a beautiful morning and was impressed. Nice service and friendly people.
Macy questioned the use of the curtains at this event. Pavey stated he was asked by Ooley to use the curtains. He told them that they are to be put back a certain way and we have no one that would be able to put them back. They assured him they would be put back the way they found them.
Humphrey suggested charging a curtain fee and then that money can go into a curtain fund to buy more curtains.
P. Stout stated her husband takes care of the curtains and when people use them they are not put back properly.
Sharpe stated she understood that our curtains are old and dry rotting in spots and she tells everyone when using the venue they are NOT allowed to use the curtains but if renting a venue out she would want to use curtains too in case of rain as to not spoil a wedding.
Sharpe suggested charging a fee of \$100.00 to use curtains. Then that fee could go to Stout for putting them back properly.
Sloan made a motion to table this discussion until Charlie gets back to the meeting and can answer questions. Macy seconded the motion.

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- Request from City Hall – Pavey shared with the Committee a letter he received from Mayor Bostic requesting information from the Amphitheater Committee. The Mayor is requesting we furnish copies of all minutes and financial reports of the Amphitheater Committee. This request is being made in accordance with recommendations made by the State Board of Accounts at the conclusion of its recent audit of the books and records of the City of Rushville, Indiana. The letter was dated August 12th but did not get mailed to him until September 9th. It was decided by the entire committee to give them what they want. We have nothing to hide. Pavey will request a copy of the letter from the State Board Accounts.
- Possible purchases – Radio for green room, winch for curtains, small waste basket for green room, curtain rings and slick 50. Macy said he would like to replace the rings for the curtains and turn/lube the pipes so the curtains would slide easier.
- It was decided to be on the lookout for a vending trailer.
- C. Stout was assigned along with McCane to investigate getting a 14 x 14 building put on the cement slab next to the green room for extra storage. It would be nice if we could get the building donated and advertise the business that donated the building on the side. Extra publicity for them which in turn would help us out with storage.
- Pavey said it would be nice to have a cement pad laid for the trailer as well.
- A permanent sign for the beer garden and tent were discussed. Sharpe feels we need a sign for the tent when it is reserved so we can keep concert goers out during private parties.
- Sharpe stated she received a compliment from a Street Department employee as to how nice the last concert was and that the meal we fed them was very appreciated.
- P. Stout stated she also received a compliment from Parks Director Mathews on what a great job we do. She also stated that the Water Department was not happy that they were not included in the meal. It was decided this was an oversight on our part and we feel bad that we left them out.
- Pavey stated he would like to consider feeding our Sponsors next year.
- A copy of the financial report was handed out in Asbury's absence.

August 13th Concert:

Green Room – Kroger's \$173.48 – Total Spent on Green Room \$173.48

Beer Sales - \$1,055.50

T-Shirt Sales - \$194.00

Donations - \$24.31

Raffle Tickets - \$50.00

50/50 - \$182.00 (Money for RCCF Music Scholarship)

August 27th Concert:

Green Room – Kroger \$90.06 – BP \$21.39 (gas for grill) Pavey's \$190.46 (hamburgers/buns for cook out) Total spent on green room \$301.91

Beer Sales \$2,644.00 – Pavey's \$139.93 – Bob-O-Link \$333.59 – Total \$2,170.48

T-Shirt Sales - \$137.00

Donations \$13.00

Raffle Tickets \$36.00

Checking account to date - \$2,965.91

Grocox made a motion to approve the financial report. Sloan seconded. Motion carried.

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- Our next meeting will be September 26th which is when the RFP's will be due. We will then go to one meeting a month from October to February.
It was asked to switch the meetings to the 1st and 3rd Tuesday's of the month due to choir practice and bowling league nights being on Monday. The committee will discuss the meeting days at the next meeting on the 26th.
- Pavey reminded everyone of the Gospel Sing the Parks Department is doing on September 24th.
- Pavey shared with the group that the Amphitheater website has a virus. There is a bunch of businesses in Rush County that has been infected. We are in hopes this will be taken care of and cleaned up soon.
- Sharpe shared with the committee a letter she would like to send out to all the sponsors with their Sponsorship certificates. The committee gave Sharpe the go ahead to send these certificates and thank you letters out.
- Sharpe asked permission to consider changing the sponsorship for Brian Humphrey of Edward Jones Investments. There was no thank you letter sent out last year and this year his name and firm was unintentionally left out of the program. He has been a valued sponsor all these years and she feels we owe him something. Sharpe asked permission to give him a Sponsorship for the 2012 concert season and not charge him. The committee agreed. Pavey suggested upping his sponsorship for the use of his conference room for our meetings. The committee all agreed.
- Pavey shared with the committee that McGowan has provided some phenomenal pictures this season and one of them is of our last concert and the great crowd we had. He would like to put that picture on thank you cards. The committee agreed.
- The Completion Party was discussed. Rathz will get with Grocox to figure out the date. It was decided it would take place in October or November.

There being no further business, meeting adjourned at 8:14 p.m.

Respectfully submitted:

Carla Sharpe, Secretary